



Vidya Vikas Education Trust's

# Universal College of Architecture

Gujarati Linguistic Minority Institution

Kaman Bhiwandi Road, Vasai, Maharashtra 401208

Tel. No.: +91 885 785 8898 Email: info.ucoa@universal.edu.in Website: ucoa.edu.in

## Instructions for Admission to First Year Bachelor of Architecture (Academic Year 2021-22)

- i Students who are allotted Universal College of Architecture in State CET Cell CAP I/II/III rounds **OR** Students applying for Vacant seat (if any) admissions are required to register personally at the college premises between 09:00 AM to 3:00 PM as per the schedule given on State CET Cell website. **Candidate's physical presence is MANDATORY at the time of confirmation of admission.**
- ii Students should carry Four Passport Size Photographs, all relevant Original documents, three self-attested copies of the same documents, FC and ARC confirmation document, original affidavits (as applicable) etc. at the time of verification. Additionally, physical fitness certificate from doctor, community certificate (if Gujarati minority), and affidavits (Each notarized on Rs. 100/- stamp paper for 1) anti-ragging 2) Attendance 3)) Gujarati minority (if applicable) are required to be submitted. (Refer List of Documents required).
- iii If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate/Retention certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.
- iv Fees to be paid at the time of admission will be total amount (as mentioned in the fee structure).
- v **EBC Category** – Students under General category with Annual Family income below 8 Lakh & should have Maharashtra State Domicile Certificate can apply for scholarship for Economically Weaker Section.
- vi **Reservations:**

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

  - a) **Reservation for Backward Class category Candidates:** The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

- b) **Reservation for sons/daughters of Defence service personnel:** Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.
- These seats are within the sanctioned intake and are available as **State Level seats**.
  - A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
  - Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
  - This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.
- c) **Reservation for Persons with Disability Candidate:** Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority

competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

**Note: -**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

- d) **Reservation for EWS Candidate:** As per the provisions in Government Resolution No. राआधो - ४०१९ / प्र. क्र. ३१/१६-अ, dated 12<sup>th</sup> February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.
- e) **Reservations for Orphan Candidates** - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2<sup>nd</sup> April 2018 and the policies of the Government declared from time to time.
- f. **Reservation for female candidates:** As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.
- vi Students under EBC / SC/ST/ OBC/ SBC/ VJNT/ will have to apply for scholarship. If a student fails to apply for his/her scholarship application or if its rejected by the scholarship Department due to any reason. Students will have to pay balance fees to the Institute.

vii **Eligibility Criteria:**

Year and Course	Eligibility conditions and requirements for admissions
First Year- Architecture [ 5 Years duration ]	<p><b>1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate. -</b></p> <p>i. The Candidate should be an Indian National;</p> <p>ii. Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>ii. Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;</p> <p>iii. The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch;</p>

	<p>iv. Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p> <p><b>2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(i) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;</p> <p>(ii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch;</p> <p>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
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**viii. Action against ragging:** Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a. Ragging within or outside of any educational institution is prohibited,
- b. Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c. Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d. Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e. If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f. Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g. Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h. If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled

from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

**ix. Mode of Payment is DD / NEFT/ RTGS Only in favour of “Universal College of Architecture”**

**x. Bank Details are as follows: -**

**BANK NAME:** BANK OF INDIA

**A/C NO.:** 014720110000159

**IFSC CODE:** BKID0000147

**BRANCH:** NARIMAN POINT

**xi. STEP - 1: APPLICATION FORM AND OTHER DOCUMENTS**

- Download and print (in A4 paper) 1) Admission form, 2) Undertaking, 3) Proforma(s), fill all the details required carefully. All fields marked with \* in the form are compulsory. (contact admission in-charge in case of any query in admission form)
- Prepare affidavits and make fees payments as mentioned in “List of Documents” and “Fees structure” respectively.
- Prepare 3 sets of self-attested photocopy of all original documents including FC document, ARC document and excluding Affidavits. Also carry Four Passport size photograph for Admission form, College ID Card, Library card and College database.
- Arrange all original documents in the sequence as mentioned in “List of documents”

**xii. STEP - 2: ADMISSION CONFIRMATION (AT COLLEGE PREMISES)**

- **Verification:** Present the Filled form, original documents, photographs, Fees payments slip and self-attested copies for verification.
- **Fees Payment:** After successful completion of document verification, submit the fees Payment Slip (only) in the account section and collect the fees receipt.
- **State CET Cell Confirmation:** After paying fees, contact admission in-charge for online final DTE confirmation. Collect the confirmation copy of the admissions for your reference.
- **Document Submission:** Submit all required original and self-attested documents.

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